

Department Functions

Department	Functions
General manager	<ul style="list-style-type: none"> • Making overall plans for the formulation of operation and management policies and decisions, implementing the resolutions of the BOD, and leading the heads of various departments. • Responsible for appointing management representatives and attending management review meetings to confirm the implementation of quality system.
Auditing Office	<ul style="list-style-type: none"> • Participating in and supervising the establishment of internal control system. • Evaluating the appropriateness and effectiveness of the internal control system. • Ensuring the degree and quality of internal control operation. • Implementing other matters required by laws and regulations.
Head Office	<ul style="list-style-type: none"> • Finance Division: fund management, accounting and tax affairs handling, preparation of financial statements and related management statements, etc. • Management Division: management and inventory of fixed assets, maintenance and management of office machines, procurement, maintenance and payment of general affairs supplies, etc. • Information Department: planning and system implementation, self-developed system and data maintenance, host hardware, network system maintenance, etc. • Human Resources Division: human resource items such as appointment and removal, promotion, relocation, retirement, performance appraisal, rewards and punishments, insurance, and salary and benefits.
Global Sales Center	<ul style="list-style-type: none"> • Network Communication Division: tapping into new markets and attracting new customers; in charge of product promotion, introduction, sales, etc. • Project Customer Division: responsible for product promotion, introduction and sales of project customers, management and operation of overseas warehouses of project customers, etc. • New Product Division: tapping into new markets and attracting new customers; in charge of product promotion, introduction, sales, etc.
Product Development Center (Taipei)	<ul style="list-style-type: none"> • Electronic R&D Division: hardware product design, development, testing, verification and design change, providing technical support to business division and production center, etc. • Firmware R&D Division: firmware product design, development, testing, verification and design change, providing technical support to business division and production center, etc. • Product Planning Division: responsible for product market trend

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	<p>survey, product design planning, product research and development progress control, product cost control, etc.</p> <ul style="list-style-type: none"> • File Management Division: responsible for file management of system and R&D technical files, BOM establishment and maintenance of each R&D unit, preservation and management of ISO quality manual and programs, forms and specifications of each unit, etc. • Institutional R&D Department: design and development of system institutions, design of packaging materials, providing technical support to product planning department, business division and production center, etc.
Quality Assurance Division	<ul style="list-style-type: none"> • Adding, modifying and managing the programs related to various quality certification and management systems, providing various quality reports (weekly/monthly reports) to customers, handling and tracking various exceptions, etc.
Product Development Center (Hsinchu)	<ul style="list-style-type: none"> • Electronic R&D Division: hardware product design, development, testing, verification and design change, providing technical support to business division and production center, etc. • Firmware R&D Division: firmware product design, development, testing, verification and design change, providing technical support to business division and production center, etc.
Production and Operation Center	<ul style="list-style-type: none"> • Management Division: including procurement, production management and material management, responsible for the supervision and management of all production affairs of the Company. • Manufacturing Division: cooperating with order demand and production schedule, manufacturing products that meet the requirements of quality and order quantity, and achieving the Company's relevant operational objectives. • Engineering Division: undertaking the production process work such as technology transfer of new products, production line operation guidance, elimination of production problems, and repair of defective products. • Materials Division: responsible for the incoming goods receiving, production line material preparation, shipment, sales support, etc. • Quality Control Division: quality discrimination and control of incoming parts and finished products. • Taiwan HUB: responsible for various import and export operations of goods belonging to project customers. • Product Maintenance Division: tracking and management of RMA returned products, RMA material application, cost statistics and management, providing RMA reports required by customers, etc.

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Platform Application Center	<ul style="list-style-type: none"> • Software Engineering Division: responsible for product driver development, product sample program development, software product design, software related technical support, etc. • Application Engineering Department: providing technical support to business units, assisting customers to learn to use products, verifying product problems from customers, and carrying out research related to product application and safety. • System Engineering Department: design, development and verification of system products, providing technical support of production center and product technology Compilation of documents and data, solution of product problems from customers, etc. • Quality Engineering Division: software verification and release, development of production line inspection system, assistance in solving customer development/use problems, development of automated verification and testing tools, etc.